

Altarnun Parish Council - "RO AN HAL"

DRAFT Minutes of the meeting of **Altarnun Parish Council (APC)** held at Altarnun Village Hall on Wednesday 4th March 2020 which opened at 7:30 pm with Cllr Dowler welcoming all in attendance.

APC Councillors present: Cllr Dowler (Chair), Cllr Branch, Cllr McCallum, Cllr Bloomfield, Cllr P Smith, Cllr Kendall, Cllr Hoskin & Cllr Richards.

Also present: Cornwall Cllr Adrian Parsons, parish clerk, and four members of the public.

29/20 Apologies for absence. Cllr Jasper, Cllr Marsh & Cllr W Smith.

30/20 Members Declaration of Interest and any requests for dispensations.

Cllr Dowler declared his interest in planning application PA19/11125 to be tabled under agenda item 36/20 and advised he would leave the room whenever the matter was being discussed.

The members present signed a Dispensation Request Form in order to hold discussions with Altarnun Village Hall management committee regarding maintenance procedures of the Altarnun Village Hall k/a The Clubroom.

31/20 Invitation to address the meeting, members of the public and the ward County Councillor Parsons.

County Cllr Parsons reported:

- The speed awareness sign at Trewint has been relocated to a more acceptable position.
- Re-iterated hedge growth impeding the highway adjacent to the Old Vicarage has been reported to Cornwall Council.
- The broken drain under the A30 flyover has been repaired and will be monitored for any recurring faults
- Cornwall Council tax set to rise 3.99% for 2020/21 (permitted maximum increase is 4%)
- There are plans for a new library and community hub being progressed for Launceston. Site to be announced.

Cllr Dowler Reported:

- Potholes within the parish are being noted as quickly as possible and reported to Cornwall Council.
- Drains are being monitored for blockages and reported to Cornwall Council as necessary to mitigate flooding.

32/20 To approve the minutes of the council meeting held on 5th February 2020

Cllr Richards proposed to approve the minutes of the council meeting held 5th February 2020, seconded by Cllr McCallum. It was resolved to approve the minutes of the council meeting of 5th February 2020. Cllr Dowler signed the minutes as being a correct record.

33/20 Any matters arising from council meeting minutes of 5th February 2020 which are not agenda items below.

Re agenda item 17/20 the Openreach community presentation is delayed

Re agenda item 26/20, an electrician has been instructed re the defibrillator installation. Toilet block completion promised by week ending 14.3.2020 following delay in getting a plumber on site.

34/20 Finance matters.

Responsible Finance Officers report.

-VAT: Claim £249.83 submitted

-BANK: Cllr Bloomfield added as authorised signatory to Nat West bank a/c. A/c balance as at cob 28.2.2020 £27391.64

-INSURANCE: Defibrillator & external cabinet added to all risks section of APC insurance policy at no extra cost.

Accounts payable (The following schedule was advised at the meeting)

-Clerks salary Nov 2019 to March 2020 £ 1075.95 Chq no. 001284

-HMRC – PAYE £249 Chq no.001285

-Postages Nov 2019 – February 2020 £8.61 Chq no. 001286

-Pay Line – clerks payroll service £52.92 (VAT £8.82) Chq no. 001287

-Altarnun Village Hall – Room hire for defibrillator training £12 Chq no. 001288.

Cllr Dowler proposed these accounts be paid, and Cllr P Smith seconded payment. It was resolved to issue the cheques as per schedule. Cllr Dowler signed the schedule.

35/20 Altarnun Church Hall Donation request

Cllr Dowler invited Anne Langley to speak on behalf of the church hall restoration group. The APC members were advised that the group have a funding shortfall of £3.5k to complete extensive urgent renovations which been taking place, with all prior works being paid up to date from funds raised totalling £25k. Mrs Langley detailed the project in full, which entails a further £100k of expenditure, mainly on a new roof., and then responded to members questions.

In conclusion Cllr Hoskin proposed that APC make an S137 donation to Altarnun Church Hall Restoration Group of £500. Cllr Branch seconded the proposal and it was resolved to donate £500 on chq no. 001289. Cllr Dowler complimented the group on their successes to date and presented the cheque to Mrs Langley.

36/20 Planning Applications: To consider and approve consultee comments for:

Application PA19/11125 **Proposal** Creation of new annexe and extension of existing annexe.

Location Rivendell Altarnun Launceston Cornwall **Applicant** Mrs Nicola Lawson

Cllr Dowler left the room and Cllr Kendall took the chair

After discussion and reference to the applications' supporting documents Cllr McCallum proposed the following consultee comment: *The documents submitted are not clear or adequate, particularly with regard to the existing development. Altarnun Parish Council is therefore unable to offer a consultee comment at this time and would welcome further detail to do so at a future date.*

Cllr Bloomfield seconded the comment and it was resolved to submit it to the Planning and Sustainable Development Service, Cornwall Council.

Cllr Dowler re-joined the meeting and took the chair.

Application PA20/01524 **Proposal** Car port and garage **Location** Halgwyth Bowthick Road Altarnun Launceston **Applicant** J & S Larcombe.

After discussion and reference to the applications' supporting documents Cllr Richards proposed the following consultee comment: *Altarnun Parish Council supports this application which is visually in keeping with the main development and the layout looks to be appropriate for the stated purpose.*

Cllr Kendall seconded the comment and it was resolved to submit it to the Planning and Sustainable Development Service, Cornwall Council.

Application PA20/00439 **Proposal** Erection of field storage unit for agricultural enterprise use including drying and storage of produce and storage of small machinery **Location** Land Adjacent Fairfields Cottage Lower Tregunnon Altarnun Launceston **Applicant** Ms Ellis

After discussion and reference to the applications' supporting documents Cllr Bloomfield proposed the following consultee comment: *Altarnun Parish Council supports this application which will develop an agricultural rural business.*

Cllr Kendall seconded the comment and it was resolved to submit it to the Planning and Sustainable Development Service, Cornwall Council.

37/20 Planning Decisions: The following planning decisions were reported.

Application PA19/10569- APPROVED

Proposal Custom Build Dwelling **Location** Laurelin Road from Altarnun Road to Junction South East of Trelawny Barton Altarnun Launceston **Applicant** Mr & Mrs Potter

Application PA19/09811- APPROVED

Proposal Listed Building Consent for various works to repair damage following water leak

Location Trerithick Manor Altarnun Launceston Cornwall

Applicant Mr Evans

Application PA19/10516 - APPROVED

Proposal Demolition of the existing shop and the erection of a new sales building and associated works

Location Bodmin Moor Services Shop Access to Garage South of the A30 Altarnun Launceston

Applicant Motor Fuels Group

For further details about any planning decision, note the reference number and go to the Cornwall Council website <http://planning.cornwall.gov.uk/online-applications/>

38/20 Planning: To report, for information only, any pre application planning submissions to planning authority for Altarnun Parish advised prior to the evening of the meeting. None to report

39/20 To approve APC Pre Application Planning Protocol

Cllr Richards proposed the adoption of the APC Pre Application Planning Protocol that had been previously circulated to the members. Cllr Hoskin seconded the proposal and it was resolved to adopt and publish the policy.

40/20 To approve APC Retention of Documents Policy

Cllr Hoskin proposed the adoption of the APC Retention of Documents Policy that had been previously circulated to the members. Cllr Dowler seconded the proposal and it was resolved to adopt and publish the policy.

41/20 Correspondence (For information only)

- Cornwall Council Highways & Environment re appointment of a community link officer
- Cornwall Council climate change development plan document & invitation to express views on coastal change and wind energy.
- Devon, Cornwall & IoS Public Facing Community Risk Register
- Two letters of thanks from local residents to the parish councillors for their swift intervention regarding two separate flooding events.
- Street works: Notices of Intention to close roads.
 - Trewen Hill to Trethinna Hill 6th – 9th April – total closure
 - Old Temple Road 30th – 31st March – total closure
 - Lower Tregunnon to Trethinna 30th March – 3rd April 09.30 – 15.30hrs
 - Junction NE tresmeake to Trekennick 30th March 09.30 – 15.30hrs
- Bridleways: Extension of closure.
 - Bridleway 32, closure extended to 28th March 2021

42/20 Advise dates and venues of next full council meetings as being 1st April 2020 at Bolventor Reading Room, Annual Council Meeting 6th May 2020, Altarnun Village Hall & 3rd June 2020 Altarnun Village Hall.

These dates were confirmed, and Cllr Dowler closed the meeting at 10pm.